



BRITISH COLUMBIA
CENTRE FOR EXCELLENCE

Research Coordinator, Indigenous Health Research

Please note: Only Canadian Citizens, legal residents or residents with a legal work permit will be considered.

STATUS: This is a 1 year temporary part-time or full-time position with possibility for renewal

REQ ID: 2023-004

JOB START DATE: As soon as Possible

SALARY: Commensurate with qualifications and experience.

Minimum:\$65,884.00

Maximum: \$90,590.50

BENEFITS: Employee benefits include medical, dental, as well as accrued vacation and sick time

LOCATION: St. Paul's Hospital, BC Centre for Excellence in HIV/AIDS (BC-CfE), Vancouver, BC

ORGANIZATION: The BC-CfE is a world-renowned HIV/AIDS Centre with an innovative, lowbarrier approach to healthcare delivery in clinical practice and an integrated group of research concentrations in Laboratory Sciences, Clinical Trials,

Population Health and Epidemiology, Health Economics and Professional Education Programs. A multidisciplinary team of clinicians including Physicians, Nurses, Social Workers and Peers and researchers including Health Economists, Epidemiologists, Clinical Researchers, Statisticians, Programmers, and Data Analysts work collaboratively to improve the health of British Columbians with HIV and communities facing socio-economic barriers in accessing healthcare through the development, ongoing monitoring and dissemination of comprehensive research and treatment programs for HIV and related diseases.

JOB RESPONSIBILITIES:

Working under the direction of the Research Scientists and the Director of the Epidemiology & Population Health Program, the Research Coordinator assists in the planning, development, and implementation of mixed-methods research and evaluation work centred around improving health outcomes and health care services for Indigenous Peoples Living with and impacted by HIV, HCV and other related conditions. The ideal candidate for this role will be enthusiastic to support and grow a program of Indigenous Health Research integrated across the Epidemiology and Population Health Program at the BC-CfE, as supported by the Senior Scientists and research teams. There is tremendous growth potential for this role, and they will benefit from support from Indigenous Peer Research Associates and opportunities for collaboration with community organizations across the province.

- Coordinates and collaborates on research pertaining to enhancing and supporting healthcare engagement and outcomes among Indigenous Peoples Living with HIV, hepatitis C, and other related conditions
- Liaises closely with community partners, including First Nations Health Authority and various Community-Based Organizations and partners to facilitate research partnerships
- Coordinates and leads a monthly Indigenous Health Research meeting at the BC-CfE
- Will assist in developing protocols for data sharing and Data Stewardship agreements with Indigenous Scholars, Researchers and Community Experts
- Informs research processes that align with GIPA/MIPA Principles and other Research Best Practices (i.e., OCAP Principles)

- Assists with various tasks associated with the day-to-day operations of academic research studies and projects (i.e., ethics applications, institutional applications, meeting minutes, etc...)
- May manage administrative research tasks including SOPs, ethics application, institutional approvals and other day-to-day research tasks
- Will facilitate data collection and will be involved in the development of research protocols that may utilize qualitative, quantitative, and/or Indigenous Research Methodologies
- Contributes to the design and creation Knowledge Translation tools including academic and non-academic outputs
- Coordinates meetings among community, staff, research teams, and support/front-line staff
- Assists with grant writing, academic manuscript development, and other reports (i.e., lay summaries)
- Will develop and prepare abstracts, posters, and presentations for relevant meetings/conferences
- May work closely with experts and members in the community in order to facilitate knowledge exchange and translation activities
- May participate in professional development opportunities as desired, including relevant workshops, learning opportunities, and participating in working groups
- Will participate in professional development opportunities and other community engagement events
- Other duties as required

JOB QUALIFICATIONS:

- Candidates must self-identify as Indigenous, including First Nations, Metis, or Inuit
- Bachelor's degree or diploma in Health Sciences, Indigenous Studies, Sociology, Public Health, or equivalent training/experience that involved knowledge of research methodology
- Minimum of two years of related professional experience in health research and research methodologies
- Demonstrated ability to support and work alongside Indigenous communities and organizations

- Knowledge of social and Indigenous determinants of health in Canada, including perspectives on health and wellness
- Knowledge of cultural safety and humility
- Demonstrated knowledge of Indigenous historical context, Indigenous community contexts, and Indigenous research methodologies is a plus.
- Commitment to enhance accessibility and reciprocity in research and supporting ethical research practices
- Excellent project organization, implementation, and networking skills including ability to problem solve, influence and achieve consensus with stakeholders
- Demonstrated ability to act as a self-starter and to plan, organize and prioritize workload, handle multiple assignments effectively and meet deadlines
- Excellent communication and interpersonal skills including an ability to work collaborative and manage conflict
- A clear commitment to social justice, inclusion, and equity
- Experience in writing and preparing academic and non-academic documents, reports, and communication materials for mass distribution
- Knowledge and/or experience in HIV/AIDS, viral hepatitis, and substance use and mental health is an asset, but not required

TO APPLY:

Please submit your resume and cover letter to the Human Resources Coordinator, BC Centre for Excellence in HIV/AIDS, ljacometti@bccfe.ca

APPLICATION DEADLINE: Until the position is filled

Note: We thank all applicants; however, only candidates who are selected for an interview will be contacted.

All Careers



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General inquiries: info@bccfe.ca

Media inquiries: communications@bccfe.ca

(Please do not use any of these email addresses to send personal information or book an appointment.

To book appointments or contact the H2H clinic, please call 604-416-1517 or fax: 604-564-4893.

Do not send your or your client's personal information via email.)